

Volunteer Role Description Warehouse & Logistics Volunteer, Exeter

About Devon Air Ambulance

Devon Air Ambulance Trust is the charity that raises the funds to keep Devon's two air ambulances flying and our fleet of Critical Care Cars responding.

Accidents and illness happen and when they do patients, whatever their age, circumstance or location, need specialist treatment fast. The speed with which our air ambulance doctors and paramedics can reach a patient, identify their time-critical needs and provide their specialist life-saving treatments and interventions to slow, halt or even reverse the effects of a life-threatening condition, is crucial in helping to achieve a successful outcome.

What will I be doing?

You will play a key role in supporting our warehouse operations in Marsh Barton, Exeter, ensuring the smooth and efficient movement of stock across the county. This position offers a valuable opportunity to develop your logistics knowledge within our retail operation, while building confidence and gaining new skills. Tasks include:

- Driver's mate assisting with deliveries and collections to and from DAA premises across the county
- Loading and unloading of the retail van
- Moving stock around the warehouse
- Help to keep a safe and organised environment

Please note, warehouse and logistic tasks require a degree of manual handling, as donations come in all shapes and sizes. Volunteers need to be physically fit and able to move heavy / bulky items.

When can I volunteer?

This is a flexible role to fit with your lifestyle and around other commitments. Whether you can offer one hour or one day, your time and support are hugely valuable. The warehouse operate Monday-Friday between the hours of 9am-5pm.

What are we looking for?

- A friendly and approachable manner
- Reliability
- A willingness to learn, undertake training and take direction
- Ability to work on your own or as part of a team
- Be respectful and understanding of others

No experience is necessary as full training and an induction will be given.

What we can offer you

- A warm and friendly team of likeminded people
- The chance to develop your confidence and interpersonal skills
- The opportunity to gain invaluable experience to add to your CV and develop new skills
- Reasonable out of pocket expenses in line with our guidance

Volunteering is a great way to meet new people, socialise and contribute to a cause you care about whilst developing new skills.

Your DAA point of contact in the Retail Team will be available to give advice and assist you during your time spent with us. The Volunteer Team is on hand to give you additional help and support throughout your volunteer journey.

Enhanced Volunteer

This is an opportunity to develop further in your volunteer role should you wish to and take on additional tasks or responsibilities i.e. mentoring and supporting new and existing volunteers. Some additional responsibilities may require training which will be provided.

Help and Assistance

For further information please contact <u>volunteer@daat.org</u>, call 01392 466666 or visit our website <u>www.daat.org</u> to complete our online application form.

Volunteer Team

Vicky Thresher – Volunteer Manager Charlotte Fleetwood – Volunteer Engagement Officer Carrie Packer – Volunteer Administrator